

Shastri Bhawan, New Delhi-1.  
Dated: March, 2015.

**QUOTATION NOTICE NO.D 13012/2/2015-Admn II (LA) dt. March, 2015.**

**Sub:- Quotation for all inclusive contract for the Servicing Maintenance for Air Conditioner/Water Dispenser/Refrigeration (Fridge) on the Department of Legal Affairs during the financial year 2015.16.**

Sealed rate quotations are invited from interested firms/ parties for Servicing Maintenance for Air Conditioner/Water Dispenser/Refrigeration (Fridge) and other miscellaneous and allied jobs as mentioned in the enclosed *Annexure* during the year 2015-16 (01.04.2015 to 31.03.2016) in the Department of Legal Affairs,.

**2. The supply of material will be governed by the following conditions:-**

(a) The rates quoted in response to this quotation will remain in force for a period one year from the date of acceptance of terms and conditions for the financial year 2015-16.

(b) The material to be used for the above purpose should be of branded standard quality,

(c) The rate should be inclusive of delivery charges to this Department in Room No. 413,'A' Wing, Shastri Bhawan, New Delhi.

(d) The rates should be quoted according to the specifications given in attached list. The rates of sales tax, if chargeable should be mentioned clearly.

(e) One representative of the firm will have to visit this Department twice a week i.e on Monday and Thursday to enquire about the demand or to make delivery. Telephone number/ mobile number of the firm should be indicated for urgent communication,

(f) In case of short/late supply or/ non-compliance of any order to this Department or in the event of unsatisfactory performance, the contract can be terminated at any time without assigning any reasons at the cost and risk of the firm.

(g) This Department shall not be bound to accept the lowest rates and an order may be placed with any other firm considered suitable for the work. The decision of the competent Authority in this Department will be final in this regard.

3 The quotation should be sent (by name) to the undersigned in a sealed cover marked " QUOTATION SERVICING MAINTENANCE " in Room No. 413, A Wing Shastri Bhawan , Dr .Rajendra Prasad Road New Delhi latest by 23<sup>rd</sup> March 2015 at 3.30.P.M. The quotation will be opened on the same day at 4.00 P.M. Further details, if any, can be obtained from Section Officer, Admn II (LA), Room No. 413, A Wing, Shastri Bhawan , New Delhi (Telephone .23384837).

Your faithfully

(K.Ginkhan Thang)

Deputy Secretary to the Govt. of India  
Tele: 011-2334706.

Copy to :-

Technical Director , NIC with a request to upload in the Department Website

## Annexure A

S.No.	Name of work	Rates
1.	Comprehensive maintenance of window AC replacement of compressor	
2.	Comprehensive maintenances of split AC without replacement of compressor	
3.	Compressor for split AC	
4.	Compressor for window Ac	
5.	Installations charges for window Ac	
6.	Installation charges of split Ac	
7.	AG Grill each	
8.	Heating kit each	
9.	AC wire 80/20,3core per mtr	
10.	Spray painting of Ac	
11.	Installation of new body for window Ac	
12.	Water dispensator maintenance /servicing/	
13.	Water dispenser plastic top replacement	
14.	Compressor of Water dispenser replacement	
15.	Trap change of water dispenser etc	
16.	Repairing maintenance /servicing refrigerator	
17.	Fill-up Gas for refrigerator	
18.	Compressor Replacements of Refrigerator	
19.	Change of relay for refregeration	