

No.14014/1/20009-Admn.II(LD)  
Government of India  
Ministry of Law and Justice  
(Legislative Department)  
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Shashtri Bhawan, New Delhi.  
Dated /5<sup>th</sup> April 2010.

To,

Subject:- Awarding of work contract for **repairs/polishing and maintenance etc. of furniture of items and other carpentry work** in Legislative Department for the year 2010-2011.  
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Sir,

I am directed to invite sealed quotations for the service contract (with material) for repairs/polishing and maintenance etc. of furniture items and other carpentry work in this Department on the terms and conditions as mentioned below. The interested tenderers may submit their sealed quotations to the Under Secretary (Admn.II), Ministry of law and Justice (Legislative Department) Room No.411, A Wing, Shastri Bhawan, New Delhi by 25<sup>th</sup> April 2010. The terms and conditions of the contract will be as follows:-

- (i) The items-wise rates may be quoted as mentioned in Annexure .
- (j) The successful tenderer will be required to do the work at the approved rates w.e.f 1<sup>st</sup> May 2010 to 31<sup>st</sup> March 2011 during the financial year 2010-2011 and for such extended period as may be mutually agreed upon.
- (k) The work which is not possible to be carried out in the office premises may be allowed to be done outside the office premises but no extra charges would be paid for that.
- (l) The successful tenderer will be required to furnish a security deposit amounting to Rs.5,000/- (Rupees five thousand only), in cash, and deposit the same in the post office Saving Bank account and hypothecate the pass book in the name of Under Secretary, Legislative Department, Ministry of Law and Justice, Room No.411 'A' Wing, Shastri Bhawan, New Delhi. The Security deposit shall be returnable on successful completion of the contract.
- (m) Rates mentioned in the quotation, if accepted, will not be allowed to be enhanced during the currency of the contract.
- (n) No advance payment will be made, in any case.
- (o) It will be the responsibility of the successful tenderer to report daily to the Section Officer, Admn.II of this Department and collect orders for repair/maintenance of Furniture.
- (p) The contract can be terminated at any time without assigning any reason. In this connection, the decision of this Department shall be final and binding upon the contractor. The undersigned reserves the right to reject any or all quotations without assigning any reason therefore.

The quotations received will be opened on 27<sup>th</sup> April 2010 at 3 P.M in the room of the undersigned. The tenderes may, if they so desire, can send one representative at the time of opening of quotations.

Yours faithfully,  
  
(Bijender Singh)

Under Secretary to the Govt. of India  
Tel.No.23384603

Copy to :-

- ① NIC, Legislative Department, Shastri Bhawan, New Delhi with the request to put the above tender notice on the Website of Legislative Department immediately under intimation to Admn.II Section.
- ② All Ministries/Departments of Govt. of India, New Delhi with the request that this enquiry may be given wide publicity and contractors engaged by the respective Ministries/department s may be asked to submit their quotations within the prescribed date.

## Annexure

	<b>STEEL ALMIRAH</b>	<b>Rate per Unit</b>	<b>Remarks</b>
1.	Replacement of lock		
2.	Replacement of handle		
3.	Minor repair		
4.	Adjustment of shelves		
5.	Providing of keys		
6.	Opening of Almirah		
7.	Repair of locks		
8.	Providing & Fixing of steel base		
9.	Providing of Fixing of new shelves		
10.	Providing & Fixing of new locking system		
11.	Providing & Fixing of Handle Bracket with system		
12.	Providing & Fixing Godrej Lock		
	<b>FILE CABINET</b>	<b>Rate per Unit</b>	<b>Remarks</b>
1.	Replacement of lock		
2.	Replacement of handle		
3.	Repair of Cabinet		
4.	Overhauling & Greasing		
5.	Repair of locking system		
6.	Opening of Filing Cabinet		
7.	Providing & Fixing of new locking system		
8.	Adjustment of Drawers		
9.	Providing & Fixing of new channel		
10.	Providing & Fixing of push button		
	<b>DOOR CLOSER</b>	<b>Rate per Unit</b>	<b>Remarks</b>
1.	Repair of door closer		
2.	Replacement of Spring		
3.	Oiling & greasing		
4.	Replacement of small rod		
5.	Replacement of big rod		
6.	Fixing of door closer		
7.	Providing & fixing of new door closer		
	<b>CHAIR</b>		
1.	Replacement of new wooden seat		
2.	Replacement of new wooden back		
3.	Replacement of new wooden arms		
4.	Replacement of rubber shoes		
5.	Replacement of rubber caps		
6.	Minor repair of chairs		
7.	Providing & Fixing of steel strips for support with welding		
8.	Providing & Fixing of Leg of the chair		
	<b>REVOLVING CHAIR</b>	<b>Rate per Unit</b>	<b>Remarks</b>
1.	Refitting of steel revolving chairs with nut bolts		
2.	Support/fixing of spring etc. of the revolving steel chair		
3.	Repair of revolving chair		
4.	Overhauling & Greasing		

5.	Replacement of wheel (heavy)		
6.	Replacement of Axle(heavy)		
7.	Replacement of spring		
8.	Replacement of steel base (Heavy Gage)		
9.	Painting of revolving chair		
10.	Welding per point		
11.	Supply of complete back		
12.	Supply of complete seat		
	<b>TABLES</b>	<b>Rate per Unit</b>	<b>Remarks</b>
1.	Replacement of handles		
2.	Replacement of locks		
3.	Adjustment of drawer		
4.	Minor repair of table		
5.	Providing & Fixing of Ply		
6.	Opening of drawer		
7.	Repair of locks		
8.	Providing & Fixing of complete drawer box		
9.	Providing & Fixing of card board top		
10.	Providing & Fixing of new card board top		
11.	Providing & Fixing of new locking system		
12.	Providing & Fixing sliding channel		
13.	Providing & Fixing of sliding bearing Chanel		
14.	Providing & fixing delite/Brass/ Multipurpose locks		
	<b>WOODEN TABLE (MOUDLER)</b>	<b>Rate per Unit</b>	<b>Remarks</b>
1.	Minor repair of tables		
2.	Providing & Fixing Boarder Top		
3.	Supply/fixing of complete drawer of Section officers table Assistant Table Clerk's table		
4.	Providing & fixing of Modular Board		
5.	Providing & fixing Modular Kabza		
6.	Providing & fixing Round Locks		
7.	Providing & fixing Round China Lock		
8.	Providing & fixing of legs to tables		
9.	Providing & fixing of new drawer		
10.	Providing & fixing of rexine on wooden table		
	<b>STEEL BOOK CASE</b>	<b>Rate per Unit</b>	<b>Remarks</b>
1.	Providing & fixing of locks		
2.	Providing & fixing of handle		
3.	Providing & fixing of Glass Pane		
4.	Opening of book case		
5.	Providing & fixing of Glass Pane to wooden book case		
	<b>SPIRIT POLISHING of WOODEN FURNITURE</b>	<b>Rate per Unit</b>	<b>Remarks</b>
1.	Table Officers' special		
2.	Table Officers' 8x 4		
3.	Table S.O.		
4.	Table center		
5.	Table Assistant/ PA/Clerk		
6.	Table Corner/Peg/Small		
7.	Stool		
8.	Sofa-set (3 seater)		

9.	Sofa set (2 seater)		
10.	Sofa set (1 seater)		
11.	Officer Chair		
12.	Easy chair		
13.	Chair with arms/without arms		
14.	Almirah (full)		
15.	Almirah (half)		
16.	Book Shelf (fixed)		
17.	Side rack (full)		
18.	Conference Table		
19.	Side screen folding/unfolding		
20.	Mirror stand		
21.	Hat Stand		
22.	Partition screen		
23.	Notice Board		
24.	Palmate		
25.	Painting of partition (per sq/ ft.)		
	<b>DRY CLEANING</b>	<b>Rate per Unit</b>	<b>Remarks</b>
1.	Flooring (per sq.ft)		
2.	Flooring Wooden (per sq. ft)		
3.	Visitor chair		
4.	Easy chair		
5.	Executibe Revolving chair		
6.	Computer chair		
7.	Sofa set		
8.	Clearing of ceramic tiles (per sq. ft)		
	<b>MISCELLANEOUS</b>		
1.	Fixing of photographers/maps		
2.	-do- big size		
3.	-do- Small size		
4.	Providing & fixing of secret locks		
5.	Removal of Secret locks		
6.	Providing of keys to secret locks		
7.	Removal /fixing of Name- Plate		
8.	Kunda chamka proving & fixing		
9.	Providing & fixing of chitkani		
10.	Manufacturing of foot rest in standard size		
11.	Cutting /grinding of table glass		
12.	Providing & fixing of door stopper		
13.	Opeing of locked door		
14.	Oiling of door		
15.	Providing & fixing of plywood 6 mm thick		
16.	Providing & fixing of knob		
17.	Providing & fixing of handle		
18.	Providing & fixing of Eldroj		
19.	Providing & fixing of Mortice double Handel lock		
20.	Providing & fixing double Handle set		
21.	Providing and fixing Mortice lock		
22.	Providing & fixing of Bracket		
23.	Providing & fixing of pipe for curtain		
24.	Providing & fixing of curtains to the palmate		

	REPAIRING/RENOVATION OF SOFA, CHAIR INCLUDING ALL MATERIAL	Rate per Unit	Remarks
1.	Sofa set		
2.	Executive Revolving chair		
3.	Visitor chair		
4.	Eassy chair		
5.	Computer chairs		
	<b>Stitching of covers sofa, chairs including material</b>		
1.	Sofa set (Full)		
2.	Sofa set (half)		
3.	Visitor chair		
4.	Executive Revolving chair		
5.	Eassy chair		
6.	Computer chairs		

No.14014/1/20009-Admn.II (LD)  
Government of India  
Ministry of Law and Justice  
(Legislative Department)

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Shashtri Bhawan, New Delhi.

Dated 15<sup>th</sup> April 2010.

To,

Subject: - Awarding of work contract for **repair and maintenance etc. of petty Electrical items** in Legislative Department for the year 2010-2011.

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Sir,

I am directed to invite sealed quotations for the service contract (with material) for repairs and maintenance etc. of Petty electrical items in this Department on the terms and conditions mentioned below. The interested tenders may submit their sealed quotation to the Under Secretary (Admn.II), Ministry of law and Justice (Legislative Department) Room No.411 A Wing, Shastri Bhawan, New Delhi by 25<sup>th</sup> April 2010. The terms and conditions of the contract will be as follows:-

- (a) The rates may be quoted items wise as mentioned in Annexure .
- (b) The successful tenders will be required to do the work at the approved rates w.e.f 1<sup>st</sup> May 2010 to 31<sup>st</sup> March 2011 during the financial year 2010-2011 and for such extended period as may be mutually agreed upon.
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- (g) It will be the responsibility of the successful tenderers to report daily to the Section Officer, Admn.II of this Department and collect orders for repair/maintenance of Furniture.
- (h) The contract can be terminated at any time without assigning any reason. In this connection, the decision of this Department shall be final and binding upon the contractor, The undersigned reserves the right to reject any or all quotations without assigning any reason therefore.

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## Annexure

	ELECTRICAL ITEM	Rate per Unit	Remarks
1.	Fire Proof Moulded Board with Sheet (ISI Mark)		
2.	Fire Proof Bell (ISI Mark)		
3.	Fire Proof Remote Bell		
4.	Fire Proof Moulded Push Switch		
5.	Fire Proof moulded power switch/socket/plug		
6.	Fire Proof moulded light switch/socket/ plug		
7.	Fire Proof light copper wire		
8.	Fire Proof heavy copper wire		
9.	Fire Proof copper wire		
10.	Fire Proof MCB		
11.	Fire Proof A/C Moulded Socket		
12.	Fire Proof moulded A/C Point Box Complet		
13.	Fire Proof complete tube light fitting		
14.	Fire Proof copper tube chock		
15.	Tube stater		
16.	Bulb		
17.	Fire Proof indicator light set		
18.	Fire Proof plastic Holder		
19.	Fire Proof Brass Holder		
20.	Fire Proof Fancy Holder		
21.	Fire Proof side Holder		
22.	Fire Proof Moulded Big regulator		
23.	Fire Proof Electronic regulator		
24.	Moulded channel		
25.	Fire Proof Thermostat		
26.	Fire Proof Element		
27.	Board Repair		
28.	Bell repair/shift		
29.	New wiring		
30.	Replacement of tube		
31.	Tube fitting shift/repair		
32.	Indicator Light shift/repair		
	<b>FANS</b>	<b>Rate per Unit</b>	<b>Remarks</b>
1.	Fixing of Fan		
2.	Motor rebinding		
3.	Fire Proof Bush		
4.	Fire Proof condenser		
5.	On/ off switch		
6.	Fire Proof shaft		
7.	Fire Proof Motor rotator		
8.	Fire Proof Resistance		
9.	Fire Proof Four way switch		
10.	Fan Blade		
11.	Motor Gear		
12.	Fire Proof Fan Motor Starter		
13.	Fan Jalli		
14.	Fire Proof Capacitor Connection Connector		
15.	Service/Maintenance charges of Fan		
	<b>COOLERS</b>	<b>Rate per Unit</b>	<b>Remarks</b>
1.	Replacement of Pads		
2.	Replacement of pad jalli		
3.	Fire Proof Motor Bush		
4.	Fire Proof Motor rotator		
5.	Motor kit leg		
6.	Motor Kit Ring		
7.	Bearing		
8.	Bearing Kit cooper		

9.	Fire Proof capacitor/condenser		
10.	Fire Proof Motor Shaft		
11.	Fire Proof distribution		
12.	Fire Proof Distributor Pipe		
13.	Fire Proof Heavy Pump		
14.	Fire Proof Cooper cooler kit		
15.	Fire Proof exhaust fan		
16.	Cooler Fan Blade		
17.	Cooler heavy Steel cover		
18.	Cooler Heavy Plastic cover		
19.	Service charges cooler		
20.	Outer slide paint		
21.	Inside		
22.	Tank Paint only		
23.	Cooler installation		
24.	Iron stand		
25.	Wooden stand		
26.	Fire Proof Regulator		
27.	New cooler Tank		
28.	Pump rewinding		
29.	Fire Proof Namda cover		
30.	Fire Proof Pump bush		
31.	Fire Proof pump base		
32.	Pump cap		
33.	Pump fan		
	<b>HEATER /BLOWER</b>	<b>Rate per Unit</b>	<b>Remarks</b>
1	Service/Maintenance of room heater		
2	Service/maintenance of blowers		
3	Service/maintenance of OIL Heater		
4	Fire Proof Heater rod 10"		
5	Fire Proof Heater rod 12"		
6	Fire Proof Pan set		
7	Patti		
8	Fire Proof Switch regulator		
9	Motor rewinding		
10.	Fire Proof Element		
11.	Fire Proof Motor shaft		
12.	Fire Proof Pug 5 AMP		
13.	Fire Proof Plug 15 Amp		
14.	Fire Proof Connector		
15.	Fire Proof Holder		
16.	Fire Proof China Clay		
17.	Fire Proof Bush bearing		
18.	Fire Proof Motor shaft		
19.	Fire Proof 1000 Watt element		
20.	Fire Proof 2000 Watt element		
21.	Fire Proof China plate		
22.	Fire Proof Motor Fan Blower		
23.	Fire Proof Blower Fan		
24.	Fire Proof Blower Jalli		
25.	Fire Proof Blower stand		